

Poverty Education Intern: Unpaid Internship
Access of West Michigan
For Fall Semester 2020 or Spring Semester 2021

Who we are:

Celebrating the activity of God in our midst, the mission of Access is to strengthen and develop wholistic solutions to poverty by cultivating equitable systems through education and collaboration. Over the past five years, Access has reframed our approach to poverty by focusing on prevention through systems change. Our three initiatives are Good Food Systems, Congregational Connections, and Poverty Education. The Good Food System initiative focuses on growing a local food system that is that is fair, green, healthy, and affordable for all. Through Congregational Connections, Access connects the faith-based community to issues of social justice and stewardship within benevolence outreach. Poverty Education exists to overcome misconceptions of poverty and motivate people to become involved in activities that promote justice in our communities, as well as provide economic opportunities for workshop staffers.

Summary:

The Poverty Education Summer Intern is responsible for helping Access of West Michigan accomplish it's overall mission " Celebrating the activity of God in our mist, Access strengthens and develops wholistic solutions to poverty by cultivating equitable systems through education and collaboration. Access Summer Intern will perform a variety of roles in helping develop our new virtual communication and engagement platform. Intern will also assist in developing new follow up workshops and procedures that will cause Poverty Education Department to be more robust and appealing to the communities we serve. This will require an innovative mindset and a let's get it done attitude. In this position the Summer Intern must be creative, able to take ownership of assignments, and work with little supervision.

Primary Duties and Responsibilities:

- Assist in program development
- Research/ Evaluation in Social Enterprise Industry
- Assist in market strategy and budget planning
- General administrative tasks as assigned by director
- Social media engagement
- Email campaign engagement
- Electric filing of documents

Knowledge, Skills, and Abilities

- Exceptional verbal and written communications skills
- Social media expertise helpful
- Marketing experience preferred
- Computer skills

- Proficient in PowerPoint, Word, and Excel
- Ability to take ownership of assignments

Think you are a great fit for us? Send your cover letter and resume to kim@accessofwestmichigan.org